



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**NOTICE, CALL, AND AGENDA  
OF THE SPECIAL ANNUAL BOARD PLANNING MEETING MINUTES  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
THURSDAY, MARCH 5, 2020  
SPECIAL BOARD PLANNING MEETING – 4:00 P.M.  
Community Center  
1601 Discovery Bay Boulevard, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 4:00 p.m. By
2. Roll Call. All Present, Except Vice President Gutow, Water and Wastewater Manager Goldsworthy.

**B. PUBLIC COMMENTS (Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There is a device on the podium with a green, yellow, and red light. The yellow light will come on 30 seconds before the end of the 3 minutes. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the view point of the Directors.

**C. PLANNING DISCUSSION ITEMS**

1. Review of Mission, Vision, Values and Goals. General Manager, Mike Davies reviewed our principles.
2. Looking Back 2019 Year Review. General Manager, Mike Davies reviewed accomplishments by quarter for calendar year 2019.
  - a. Primary Issues- A quarterly review was done for a lengthy list of projects and actions taken in 2019.
  - b. Accomplishments- In calendar year 2019, the Town of Discovery Bay saw many improvements in several areas. General Manager Davies touched on progress. Also, completed projects were mentioned. Project Manager Berney Sadler provided update on Water and Wastewater matters.
3. Looking Forward 2020
  - a. Key Issues and Projects- General Manager Mike Davies and Assistant General Manager Dina Breitstein collaborated to discuss upcoming objectives projected for calendar year 2020. Finance Manager, Julie Carter provided information regarding treasury funds.
  - b. Key Planning Efforts- Looking ahead, General Manager Davies states focus will be in Water and Wastewater improvements as well as landscaping tasks. Among other jobs of much importance, essential issues include Well No. 8, Treasury Funds and possible relocation of Town's public building.

**D. PRESENTATIONS**

1. Board Workshop 2020 PowerPoint

**E. ADJOURNMENT**

Meeting was adjourned at 4:59 to the next Regular meeting on March 18, 2020 beginning at 7:00 p.m. at the Community Center.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."